



# 2010 Intern Partner Request Form

Name of Company/Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Description of company/organization: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of interviewer: \_\_\_\_\_

Title: \_\_\_\_\_ Direct telephone number: \_\_\_\_\_

General office telephone number: \_\_\_\_\_

Potential interview day(s) and time(s):

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

How many candidates would you like to interview per position? \_\_\_\_\_

Would you be willing to conduct a phone interview with a potential candidate who currently attends college outside of the greater Los Angeles area?  Yes  No

Parking Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will you validate parking?  Yes  No  N/A



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### Positions Available

1. **Entry Level:** Pay is \$8/hour for college freshmen/sophomores with minimal or no work experience.  
**Intermediate:** Pay is \$10/hour for college sophomore/juniors with work experience.  
**Advanced:** Pay is \$12/hour for graduating seniors with significant work experience.

2. **Approx. time frame:** June thru September

*Please feel free to check more than one box per position if it can be filled by more than one "Experience Level".*

	Title of Position/ Department	Experience Level	Summer Placement 20-40 hrs/wk. (Required)	Desired skills	Responsibilities
1.		<input type="checkbox"/> Entry Level <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Non Paid	Hrs/week: _____		
2.		<input type="checkbox"/> Entry Level <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Non Paid	Hrs/week: _____		
3.		<input type="checkbox"/> Entry Level <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Non Paid	Hrs/week: _____		

If possible, please provide a job description.

Additional Comments: \_\_\_\_\_

For more information about providing an internship to a Fulfillment Fund student, please contact either:

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 Director of Counseling and Scholarship  
 (323) 900-8735  
 Fax: (323) 525-3095  
 Email: [JMitchell@fulfillment.org](mailto:JMitchell@fulfillment.org)

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 College Counselor  
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